

## TENANT CONTACT FORM

Company: \_\_\_\_\_ Billing Address: \_\_\_\_\_  
 Suite: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_ Number of Employees: \_\_\_\_\_

|                       | Name  | Phone | Email |
|-----------------------|-------|-------|-------|
| Main Contact:         | _____ | _____ | _____ |
| Accounting:           | _____ | _____ | _____ |
| CEO/President:        | _____ | _____ | _____ |
| Emergency Contact #1: | _____ | _____ | _____ |
| Emergency Contact #2: | _____ | _____ | _____ |
| Fire Warden:          | _____ | _____ | _____ |
| Other _____:          | _____ | _____ | _____ |

Additional Information:

**\*\* Please submit this form with your most recent COI to [Skokie@Millbrookrec.com](mailto:Skokie@Millbrookrec.com) \*\***